



Dear Koala class parents and carers,

As we come to the end the Autumn term it is wonderful to see the progress your children have made in their learning. I know that Miss Day and Mrs Forster are delighted with all of your children's achievements.

As you will recall from my previous letter in October, Miss Day is completing some additional training this year which means there are times when she will not be in school. After Christmas, Miss Day will be completing a short placement in another school so will not be teaching Koalas for the first half term.

In order to avoid any disruption to your child's learning, we have arranged for Mrs Forster, who teaches Koalas on a Thursday and knows your children well, to cover the majority of the time when Miss Day is out of school. If Mrs Forster is unable to cover then alternative cover will be arranged however Mrs Siffleet, Koala class teaching and learning assistant will be in class as a familiar adult.

If you have any questions please speak to Miss Day, Mrs Forster or contact me directly via the school office.

Yours sincerely,

Mrs Bailey